**Docent Advisory Board meeting 9/12/16**

Attendance: Naomi Kornman, Cynthia Kolb, Jennifer Burnstain, Kim Hypolite, Carmen Leerstang, Barbara Harris, Jillian Richman, Mary Beth Gulotta, Michelle D’Amour, Joanna Giorlando, Peggy Patterson, Pat Loughran, Tracy Kennan, Cheryl Kain, Pat Jackson, Melissa Fanning

Open – Cynthia, Chair

Need - apprentice docent rep

**Treasurers report –** Carmen - Sunshine Fund

 Start collecting fund – announcement & collection

 $5.00 – greeting cards, gifts for guest lecturers or hosts

 VOLUNTARY gift –

 Tracy to check balance – mostly operates on school year (fiscal year question)

**Touring issues** –

Day captains – read description –

 Inform docents of tours – 1 week ahead of time –

 Docent plans of tours

 Liaison between docents to administration

Students – tours – Wed-Friday

 Wed: Mary Beth

 Thurs: Pat Jackson

 Fri: Barbara Harris

Emergency Lists

½ forms returned (info & day designated) to Tracy

Directory forthcoming

**Artful Minds** – Privacy Issues

New people go through Tracy

Shadower – helper on tour

Joanna – helper should not participate with docent

Tracy – will check with Poydras

**Mentoring Program**

Kickoff Luncheon to introduce mentors

Tracy will form list of docents willing to participate as mentors

Melissa presented information on mentoring programming research

* Denver Art Museum info
* Indianapolis Museum of Art
* Improve docent experience, provide practice for new docents, new docent issues will be met.
* One-on-one experience vs. team

Mentoring team

* Standard answers
* Team problem-solving
* Answer questions and build confidence
* Listen & offer guidance
* Developing rapport with mentor

Peggy – DAB members at large could help answer questions

Tracy to determine mentors investigation forms

\*example apprentice presentations

**Special Events for Docents –**

Ex: Houston trip

 Rau’s antiques

 Airport

George Ohr museum

Walter Anderson museum

Peter Anderson festival

 Ocean Springs

 (Sheila Library Book Club)

 Nov. 5 & has bus $35.00 per person

 (40 people) leaves at 8:30 – 5:30

 arrive at festival at 10 – leave at 1pm

Will be in docent news today

 Shelia out of country at present (ill sister)

Any ideas for side trips?

 Bywater artist Simon Gunning

 Pat to look into it

Tracy – WWII paintings/prints

 Willing to give admission for 10.

 Maybe just DAB or some to pay

Peggy is volunteer –*Tom Dea: LIFE and World War II*

Photographer – exhibit in NO until January

 October date?

 Nov. Ocean Springs

Crystal Bridges?

Houston in winter – January?

**New business**

Paul Allen exhibit—

* How manysessions do we need?
* Opens Oct 12
* 39 Paintings – written materials, catalogues
* Friday night talks and Vanessa doing Wed. programs.
* Talks will be posted/ schedule in Docent News

Intercom system hard to understand when guard announces

Tracy will report that we need new system

Motionto close

 Cynthia

 Pat